

You CAN Erase this text and attach your photo here, however for your ID we need jpg  
format, size 50kb (236x295 pixels),  
recommended quality: 300 dpi.  
The photo should be of your head only,  
a passport photograph is ok.

**Application form Erasmus Programme**  
at Karkonosze University of Applied Sciences – formerly translated as Karkonosze  
College in Jelenia Góra – please save on your computer, fill in, print, sign, and get  
the signature of your University responsible person.  
Then Scan and send it to: [foreign@kans.pl](mailto:foreign@kans.pl)

<b>Academic year</b> ..... .	<input type="checkbox"/> winter semester <input type="checkbox"/> summer semester <input type="checkbox"/> the whole year
------------------------------------	---

• **STUDENT'S PERSONAL DATA**

<b>- Family name</b>	
<b>- First name</b>	
<b>- Gender</b>	<input type="checkbox"/> F (female) <input type="checkbox"/> M (male)
<b>- Date of birth</b>	
<b>- Place of birth</b>	
<b>- Nationality</b>	
<b>- Personal E-mail address</b>	
<b>- Additional E-mail address to be used in case of need (e.g. Erasmus office address, etc.)</b>	
<b>Passport number (if you do not have at the time of filling in the application – write when you intend to get it)</b>	
<b>Passport expiry date (if you have one already)</b>	
<b>Where the passport was issued (if you have one already)</b>	

• **OTHER PERSONAL INFORMATION**

<b>- Current address (valid until the date of arrival in Poland)</b>	
<b>- Tel number of current address/mobile tel.</b>	
<b>- Names of parents</b>	

- Contact to parents (relatives, carers) in case of emergency (address, telephone, e-mail)	
--	--

• **STUDENT'S HOME UNIVERSITY**

- Name	
- Country	
- Faculty/Department	
- Course of study	

• **OTHER INFORMATION (SPECIAL NEEDS, DISABILITIES, ETC)**

.....  
 .....  
 .....

*I consent to the processing of my personal data contained in this form for the needs of the Erasmus+ project, in accordance with the Act of 10 May 2018 on the protection of personal data (OJ, 2018, item 1000) in in connection with the Regulation of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data on the free movement of such data and the repeal of Directive 95/46 / EC (general regulation on data protection)*

Date and signature of the student:

\_\_\_\_\_

ERASMUS COORDINATOR: (name) \_\_\_\_\_

Erasmus coordinator's e-mail address \_\_\_\_\_

SIGNATURE \_\_\_\_\_

**LANGUAGE COMPETENCE (except for students of English language)**

We hereby confirm that the above-named student has sufficient command of English or Polish language in order to study successfully (should be minimum B1):

ENGLISH: B1, B2, C1, C2 (circle the appropriate)      POLISH B1, B2, C1, C2 (circle the appropriate)

Name of the signatory \_\_\_\_\_

Function \_\_\_\_\_

DATE \_\_\_\_\_

*The signatory should either be the ERASMUS / Exchange Coordinator or a Language Teacher at the Home University.*

PLEASE SEND THE SCAN OF THE SIGNED APPLICATION TO: [foreign@kans.pl](mailto:foreign@kans.pl)

**Karkonoska Akademia Nauk Stosowanych w Jeleniej Górze /**  
The Karkonosze University of Applied Sciences in Jelenia Gora  
Wniosek o przyznanie miejsca w Domu Studenta na rok akademicki /  
Application for a place in the Student Residence for the  
academic year ...../..... /

Zakreślić odpowiedni kwadrat / Mark the appropriate square:

- Dom Studenta/ Hall of Residence „Pod Jeleniem” Kadetów 1 street
- Dom Studenta/ Hall of Residence „Pod Jelonkiem” Kadetów 3 street
- Wnoszę o przyznanie miejsca w Domu Studenta w pokoju **trzyosobowym\*** / I would like to apply for a place in the Student's Dormitory in a three-bed room\*..
- Wnoszę o przyznanie miejsca w Domu Studenta w pokoju **dwuosobowym / I would like to apply for a place in a double room.**
- Wnoszę o przyznanie miejsca w Domu Studenta w pokoju **jednoosobowym / I would like to apply for a place in a single room..**

\* dotyczy Domu Studenta „Pod Jelonkiem” / applies to / Hall of Residence „Pod Jelonkiem” Kadetów 3 street

Student's surname and first name	
Address of permanent residence	
Province	
District	
Passport number, Issued by	
Course of Study	
Contact phone number	
Parents' (legal guardians) phone numbers	
Type of disability if applicable	
E-mail address:	
Name of roommate with whom I want to live	
Additional information	

INFORMATION FOR RESIDENTS OF THE STUDENT RESIDENCE

I.

The administrator of personal data of the resident of the Student's House is the Karkonosze University of Applied Sciences

in Jelenia Góra ul. Lwówecka 18, tel.756453300, e-mail: rektorat@kans.pl

The function of Data Protection Inspector at the Karkonosze University of Applied Sciences in Jelenia Góra is performed by Jerzy Szelinger. Contact details: tel. 756453321 email: Jerzy.Szelinger@kans.pl

(3) Personal data are processed on the basis of voluntary consent and will not be made available to other recipients.

(4) Provision of personal data by the student is a condition for participation in the procedure for granting a place in the Student Hostel of the Karkonosze University of Applied Sciences in Jelenia Góra.

(5) Personal data shall be processed for the purpose of the procedure of assigning a place in the Student's House and for the entire period of residence on the basis of the Order No. 91/2021 of the Rector of the Karkonosze University of Applied Sciences in Jelenia Góra

of 8 October 2021 on the introduction of the Regulations of the Resident of the Student's House for students of the Karkonosze University of Applied Sciences in Jelenia Góra in Jelenia Góra.

(6) Personal data will be stored until the end of the procedure of assigning a place in the Student's House and, within one month from the date of the decision not to assign a place, will be returned to the data owner at his/her request or destroyed. If a place is granted in the Student's House, personal data is processed for the entire period of residence. After the end of the period of residence, personal data is processed for 5 years for archival purposes pursuant to Regulation No. 35/2009 of the Rector of the Karkonosze University of Applied Sciences

in Jelenia Góra of 10 September 2009 on the introduction of the Office Instruction of the the Karkonosze University of Applied Sciences in Jelenia Góra, the Uniform Nominative List of Records and the Instructions for the Organisation and Operation of the Archives of the Karkonosze State University of Higher Education in Jelenia Góra. 7.

In order to ensure the safety of the residents and protection of the property of the Student's House, pursuant to Article 22<sup>2</sup> of the Act of 26 June 1974. Labour Code, supervision of the area of the Student Residence is introduced in the form of technical means enabling image registration (monitoring). The monitoring covers the corridors on the residential levels, the basement corridor, the kitchen and club rooms and the area around the Student House. The surveillance cameras only record images that can be searched by time and place criteria.

(8) The image recordings shall only be processed for the purpose for which they were collected and shall be stored for up to 10 days, after which time they shall be permanently deleted.

(9) In the event that the image recordings constitute evidence in proceedings under the law or the Director/Manager of the Student Residence has become aware that they may constitute evidence in the proceedings, the period specified in para. 8 shall be extended until the legal conclusion of the proceedings.

(10) Personal data will be processed by University employees or by persons employed by KANS on the basis of civil law contracts - on the basis of authorisations to process personal data granted by the Personal Data Administrator.

(11) The Resident of the Student Residence has the right to request from the Personal Data Administrator access to their personal data, their rectification, deletion or restriction of processing - within the limits allowed by law. He/she also has the right to receive in a structured, commonly used machine-readable format the personal data concerning him/her that he/she has provided to the Administrator.

(12) There is no automated decision-making, including profiling, in relation to the personal data of residents of the Student House.

(13) Any data subject has the right to lodge a complaint with the supervisory authority, which is the President of the Office for Personal Data Protection, if he/she considers that the processing of personal data concerning him/her violates the provisions of the Regulation of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons in relation to the processing of personal data on the free movement of such data (General Data Protection Regulation on the protection of personal data).

II.

(1) I consent to the processing of my personal data by the Karkonosze University of Applied Sciences in Jelenia Góra, 58-506 Jelenia Góra, ul. Lwówecka 18, in accordance with Article 6(1)(a) of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), for the purpose, related to accommodation in the Student House in Jelenia Góra.

(2) I provide personal data voluntarily and declare that they are correct.

(3) I have read the information clause in point I. of this declaration, including the following information on the purpose and means of processing of personal data and on the right of access to the content of my data and the right to correct them.

.....  
signature, place and date of signature of the application

\*) delete as appropriate

Data złożenia wniosku / Date of application.....  
Podpis osoby przyjmującej wniosek/ Signature of the person accepting the application .....